



COMMITTEE MEETING
College Curriculum & Academic Policy

Sept 1, 2023 9:15 -11:15 via zoom

DEPT	Voting Member		DEPT	Voting Member		Advisor Reps	
ANP	Mindy Morgan	P	URP	Zeenat Kotval-Karamchandani	P	Carey Elder (EC)	P
CJ	Scott Wolfe	P	PSY	Susan Ravizza	P	Nicolas Gisholt (IDS)	P
EC	Leslie Papke	P	SW	Kelly Fornwalt	P	Sarah Handspike (PSY)	P
GEO	Kyle Evered	A		Ex Officio		Ryan Shadbolt (GEO)	P
HST	James Anderson	P	CIS	Brandy Ellison	P	Guests	
HDFS	Amanda Guinot Talbot	P		Emily Durbin	P	Meghan Fang	P
HRLR	Michella Kaminski	P		Veda Hawkins	P		
PLS	Erica Frantz	P		Jason Almerigi	P		
SOC	Steve Gold (S)	P		Eddie Boucher (UC Rep)	P		

Codes: (P) Present (A) Absent (C) Chair (S) Sub

I. CCAP Business

- A. Election of chair and vice-chair
 - a. **A motion to appoint Scott Wolfe as Chair was unanimously approved.**
 - b. **A motion to appoint Susan Ravizza as Vice Chair was unanimously approved.**
- B. Vote on meeting format (virtual or in person)
 - a. **A motion to approve virtual was approved.**
- C. Approval of agenda
 - a. Erica Frantz moved to remove Public Policy MMP from the agenda.
 - b. **A motion to approve the amended agenda was made and seconded. Motion unanimously approved.**
- D. Approval of minutes from May 2023
 - a. **A motion to approve was made and seconded. Motion unanimously approved.**
- E. Substitute members

Proposed motion: substitutes, selected according to department and school procedures, are granted full rights of participation, including voting rights.

 - a. **A motion to approve was made and seconded. Motion unanimously approved.**
- F. Routine matters / Information items

Proposed motion: the associate dean for academic and student affairs is authorized to submit routine matters to university governance, without prior approval of the CCAP, including: changes related to unit name changes; routine changes of semester course is authorized to be offered; changes of prerequisites where the prerequisite course has ended; routine signoffs for

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College of Social Science
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the curriculum submissions from other colleges, where affected units have been consulted and have approved and no other College interests are identified; and other similar matters. Such matters should be reported at the following CCAP meeting as appropriate.

- a. **A motion to approve was made and seconded. Motion unanimously approved.**
- G. Graduate curriculum: graduate matters must be approved by both CCAP and the Graduate Studies Committee; the CCAP will consider such matters prior to the Graduate Studies Committee, if necessary, in order to expedite approvals.
 - a. **A motion to approve was made and seconded. Motion unanimously approved.**
- H. Email ballots: email ballots are authorized as needed. Any member of the committee is permitted to request that a matter submitted for approval by email ballot be held for the next regularly scheduled meeting. If such a request is made, the email ballot will be suspended.
- I. Selection of sub-committees for STEM and Arts & Humanities lists and for Experiential Learning courses
Proposed motion: these sub-committees may approve additions/subtractions from lists of courses that fulfill the Colleges STEM/A&H and Experiential Learning requirements.
 - a. **A motion to allow a sub-committee to approve additions/subtractions from lists of courses that fulfill the Colleges STEM/A&H and Experiential Learning requirements was made and seconded. Motion unanimously approved.**
 - b. **A motion to appoint Amanda Guinot Talbot, Michelle Kaminski, and Leslie Papke to the sub-committee was made and seconded. Motion unanimously approved.**
- J. Comments from the associate dean.
 - a. Associate dean reviewed the charge of the committee, welcomed members, and asked members to identify unit members responsible for entering changes into the RO form system so they could be invited to additional trainings to support their work.

II. Information Items

Discussion: Chair moved order of items to be reviewed after Courses.

Motion Status: Due to time constraints, Information Items were approved to be tabled with other agenda items.

- A. ANS 427 – Change semester frequency, course description, objectives, and add Tier II (impact SOC)
- B. GLG 412 – Change interdepartmental with GEO per GEO request on 5-10-23
- C. SW 822 – Change pre-requisite
- D. SW 830 – Change pre-requisite
- E. SW 843 – Change pre-requisite
- F. SW 850 – Change pre-requisite
- G. SW 865 – Change pre-requisite
- H. Experiential Learning Courses for Subcommittee Vote:
 1. SSC 495



2. SSC 499

Subcommittee [voting ballot](#) will be distributed via email on Friday, September 1, 2023.

Ballot closes on Friday, September 15, 2023.

- I. The Subcommittee on STEM, Arts & Humanities, and Experiential Learning voted and passed the following courses to be added to the approved list of course substitutions for degree requirements.
 1. Experiential Learning
 - a. EGR 391

IV. Academic Programs

A. Animal Studies: Social Science and Humanities Perspective-SPCG – Deleted

The faculty members who created this graduate specialization have retired from MSU, and they have not taught the core/required courses for the specialization in several years. We had stopped recruiting and admitting new students several years ago too. So, discontinuing this program makes sense. At the same time, we have created an online graduate certificate in Animal Studies to replace this previously in-person graduate specialization. The graduate specialization we are discontinuing was available only to MSU students currently enrolled in an MSU MA/MS or PhD program. The graduate certificate is available to all post-baccalaureate students at MSU and beyond.

Discussion:

- Program will be put on moratorium to keep new students from being admitted into program. After the designated period of time, the program can be moved to be discontinued.

Outcome/Action Items:

Motion Status: A motion to approve was made and seconded. Motion was unanimously approved.

B. Forensic Science SPCG – Moratorium

Student interest has been low (one student in last two years) and there are no students enrolled in the Forensic Science doctoral specialization at this time. The Forensic Science Masters program is being shifted to the Department of Chemistry and we do not foresee any need to continue to offer the specialization.

Discussion:

- Program will be put on moratorium to keep new students from being admitted into program. After the designated period of time, the program can be moved to be discontinued.

Outcome/Action Items:

Motion Status: A motion to approve was made and seconded. Motion was unanimously approved.

C. Human Relations and Labor Relations MHRL - Change



To update the GRE/GMAT requirement

Discussion:

- Clarification was requested about language regarding “in-person” requirement. In-person has always been required but current language did not include
- Concern was raised that description held excessive text and unapproved text color.

Outcome/Action Items:

Motion Status: A motion to table agenda item was made and seconded. Motion was unanimously approved with three friendly amendments:

- Remove all links.
- Remove all colored text.
- Review language to better adhere to UCC standards for descriptions.

D. Interdisciplinary Studies: Social Science Education BA - Change

TE is working to (1) anticipate future TE certification requirements while simultaneously (2) reducing TTD from 5 years to closer to 4 years.

Discussion:

- Clarification was made that there will only be one program now. IDS is moving their students to the new History program.
- Reach out to Emily Tabuteau with program questions.

Outcome/Action Items:

Motion Status: A motion to approve was made and seconded. Motion was unanimously approved with three friendly amendments:

- Remove all links.
- Remove colored text.
- Review language to better adhere to UCC standards for descriptions.

E. Interdisciplinary Studies—Liberal Studies Cognate Amendment - Change

Appending cognate proposal to original academic program change previously approved by committee, as recommended by Joy Speas, University Curriculum Administrator.

Discussion:

- The proposed change was advised on by Joy Speas with UCC to amend the program change previously approved by the committee.
- This change will include changing the concentration to a cognate and reducing the credit requirements, which will align this cognate with their other cognate requirements.
- Unit will work with Joy Speas on adding amendment to the original program change request.

Outcome/Action Items:

Motion Status: A motion to approve was made and seconded. Motion was unanimously approved with a friendly amendment:

- Strike “limited to no more than 5 courses in a single discipline”.



F. Landscape Architecture - Change

Redistributing course content to shorten the BLA by one semester. This aligns with other nationally accredited BLA programs that have changed from 4.5-year programs to 4-year programs.

Discussion:

- This program request appears to be outdated. Unit representative will look into whether or not it should be on the agenda.

Outcome/Action Items:

Motion Status: A motion to postpone the agenda item was made and seconded. Motion was unanimously approved.

G. Planning, Design and Construction PhD - Change

Grade or grade-point average requirements and if so in which course(s), portfolio requirement, audition, essay, etc. If there are not admission requirements other than those required by the University policy indicate "none".

Discussion:

- This program request appears to be outdated. Unit representative will look into whether or not it should be on the agenda.

Outcome/Action Items:

Motion Status: A motion to postpone the agenda item was made and seconded. Motion was unanimously approved.

H. Public Policy MPP - Change

To align with programs in the same field admissions requirements. The program has opted to remove this requirement as part of a reevaluation of its admissions practices in line with holistic admissions practices and the goals of the program to eliminate barriers to admission.

Discussion:

- This program request was approved to be removed from the agenda at the beginning of the meeting. Unit would like to revise the request.

I. Social Science – Admission to the College - Change

Grade or grade-point average requirements and if so in which course(s), portfolio requirement, audition, essay, etc. If there are not admission requirements other than those required by the University policy indicate "none".

Discussion:

- This program request appears to be outdated. Unit representative will look into whether or not it should be on the agenda.



Outcome/Action Items:

Motion Status: A motion to postpone the agenda item was made and seconded. Motion was unanimously approved.

J. Social Science Graduation Requirements MA - Change

Grade or grade-point average requirements and if so in which course(s), portfolio requirement, audition, essay, etc. If there are not admission requirements other than those required by the University policy indicate "none".

Discussion:

- This program request appears to be outdated. Unit representative will look into whether or not it should be on the agenda.

Outcome/Action Items:

Motion Status: A motion to postpone the agenda item was made and seconded. Motion was unanimously approved.

III. Courses

A. CJ 220 – Change

Adding security management minor and Humanities Pre-law major to restrictions.

Discussion:

- No concerns

Outcome/Action Items:

Motion Status: Motion to approve was made and seconded. Motion was unanimously approved.

B. CJ 335 – Change

Changing restriction to allow sophomore enrollment

Discussion:

- No concerns

Outcome/Action Items:

Motion Status: Motion to bundle requests—CJ 335, 365, and 385—was made and seconded. Motion was unanimously approved. Motion to approve was made and seconded. Motion was unanimously approved.

C. CJ 365 – Change

Changing restriction to allow sophomore enrollment

Discussion:

- No concerns

Outcome/Action Items:

Commented [FM1]: Move to vote as a block: CJ 335, 365, 385.

Commented [FM2R1]: Same change restriction to allow sophomore enrollment.



Motion Status: Motion to bundle requests—CJ 335, 365, and 385—was made and seconded. Motion was unanimously approved. Motion to approve was made and seconded. Motion was unanimously approved.

D. CJ 385 – Change

Change to restriction to allow sophomore enrollment.

Discussion:

- No concerns

Outcome/Action Items:

Motion Status: Motion to bundle requests—CJ 335, 365, and 385—was made and seconded. Motion was unanimously approved. Motion to approve was made and seconded. Motion was unanimously approved.

E. CJ 355 – Change

Adding prerequisites and changing restrictions to allow sophomore enrollment.

Discussion:

- No concerns

Outcome/Action Items:

Motion Status: Motion to bundle requests—CJ 355 and 395—was made and seconded. Motion was unanimously approved. Motion to approve was made and seconded. Motion was unanimously approved.

F. CJ 395 – Change

Addition of prerequisite and change in restriction to allow sophomore enrollment.

Discussion:

- No concerns

Outcome/Action Items:

Motion Status: Motion to bundle requests—CJ 355 and 395—was made and seconded. Motion was unanimously approved. Motion to approve was made and seconded. Motion was unanimously approved.

G. CJ 422 – Change

Including Peace and Justice minor in Restrictions

Discussion:

- No concerns

Outcome/Action Items:

Motion Status: Motion to bundle requests—CJ 422 and 425—was made and seconded. Motion was unanimously approved. Motion to approve was made and seconded. Motion was unanimously approved.



H. CJ 425 – Change

Adding Peace and Justice minor to Restrictions

Discussion:

- No concerns

Outcome/Action Items:

Motion Status: Motion to bundle requests—CJ 422 and 425—was made and seconded. Motion was unanimously approved. Motion to approve was made and seconded. Motion was unanimously approved.

I. CJ 424 – Change

Adding Tier I as pre-req and allowing for junior enrollment.

Discussion:

- No concerns

Outcome/Action Items:

Motion Status: Motion to approve was made and seconded. Motion was unanimously approved.

J. CJ 491 – Change

Adding PSY 395 as a pre-requisite (CJ 292 OR PSY 395)

Discussion:

- Concerns were raised that the wording would encourage other students to take PSY 395 if this was now permitted. Could this be considered a unit substitution for Criminal Justice majors who transferred with PSY 395?

Outcome/Action Items:

Motion Status: A motion to table agenda item was made and seconded. Motion was unanimously approved.

K. CJ 802 – Change

Restriction change to include Cybercrime and Digital Investigation major.

Discussion:

- No concerns

Outcome/Action Items:

Motion Status: Motion to bundle requests—CJ 802, 803, and 809—was made and seconded. Motion was unanimously approved. Motion to approve was made and seconded. Motion was unanimously approved.

L. CJ 803 – Change

Restriction change to include Cybercrime and Digital Investigation major.

Commented [FM3]: Move to vote as a block: CJ 802, 803, 809.

Commented [FM4R3]: Same restriction change to include Cybercrime and Digital Investigation major.

Discussion:

- No concerns

Outcome/Action Items:

Motion Status: Motion to bundle requests—CJ 802, 803, and 809—was made and seconded. Motion was unanimously approved. Motion to approve was made and seconded. Motion was unanimously approved.

M. CJ 809 – Change

Restriction change to include Cybercrime and Digital Investigation major.

Discussion:

- No concerns

Outcome/Action Items:

Motion Status: Motion to bundle requests—CJ 802, 803, and 809—was made and seconded. Motion was unanimously approved. Motion to approve was made and seconded. Motion was unanimously approved.

N. CLS 896 – Change

Waiving the preauthorization to enroll in the seminar will ease enrollment for students and positively influence class size.

Discussion:

- No representative was present at meeting.
- Date on request appears that this is an old request that may need to be expunged.

Outcome/Action Items:

O. EC 242 – Change

To replace SSC 442 (created for data analytics minor), creating consistency in content while maintaining existing objectives.

Discussion:

- Economics would like to replace the course with a 200-level course as this would be more advantageous to students as it removes the pre-requisites except PLS 202 and would provide a more consistent experience for their students.
- There was a discussion on whether 300/400 level exit course was required by all college minors. Concern was raised that replacing this course with a 200-level course could disadvantage some students, particularly non-Economics majors.

Outcome/Action Items:

Motion Status: Motion to approve was made and seconded. Motion was unanimously approved.

P. EC 360 – Change



To add an associated course, which will bring this course in line with other EC course combinations that cover similar areas of economics.

Discussion:

- No concerns

Outcome/Action Items:

Motion Status: Motion to approve was made and seconded. Motion was unanimously approved.

Motion to table remaining agenda items was made and seconded. Motion was unanimously approved.

Motion to postpone all agenda items that are outdated and no longer active was made and seconded. Motion was unanimously approved.

- Q. GEO 401 – Deleted
Low enrollment in recent offering; content available in GEO201

Discussion:

Outcome/Action Items:

Motion Status: Tabled

- R. GEO 408 – Deleted
Course no longer to be offered

Discussion:

Outcome/Action Items:

Motion Status: Tabled

- S. GEO 418 – Deleted
Course no longer to be offered

Discussion:

Outcome/Action Items:

Motion Status: Tabled

- T. GEO 459 – Deleted
Course no longer to be offered

Discussion:

Outcome/Action Items:

Motion Status: Tabled

- U. HRLR 809 – Change
Updating current practice.

Commented [DE5]: Move to vote as a block on GEO 401, 408 , 418, 459

Discussion:
Outcome/Action Items:
Motion Status: Postponed

- V. HRLR 991A – Change
To change the course objective to better reflect course content

Discussion:
Outcome/Action Items:
Motion Status: Tabled

- W. HRLR 991B – Change
To change the course objective to better reflect course content

Discussion:
Outcome/Action Items:
Motion Status: Tabled

- X. HST 812 – Change
To link this with DH 865, so we can have them associated together going forward. They will both be held same times with same instructor.

Discussion:
Outcome/Action Items:
Motion Status: Tabled

- Y. ISS 305 – Change
Add ISS 205 as a prerequisite.

Discussion:
Outcome/Action Items:
Motion Status: Tabled

- Z. ISS 310 – Change
Add ISS 205 as a prerequisite.

Discussion:
Outcome/Action Items:
Motion Status: Tabled

- AA. ISS 315 – Change
Add ISS 205 as a prerequisite

Commented [FM6]: Move to vote as a block: 305, 310, 315, 318, 320, 325, 327, 328, 330A, 330B, 330C, 335.

Commented [FM7R6]: Same prerequisite change (ISS 205)

Discussion:
Outcome/Action Items:
Motion Status: Tabled

BB. ISS 318 – Change
Add ISS 205 as a prerequisite

Discussion:
Outcome/Action Items:
Motion Status: Tabled

CC. ISS 320 – Change
Add ISS 205 as a prerequisite

Discussion:
Outcome/Action Items:
Motion Status: Tabled

DD. ISS 325 – Change
Add ISS 205 as a prerequisite

Discussion:
Outcome/Action Items:
Motion Status: Tabled

EE. ISS 327 – Change
Add ISS 205 as a prerequisite

Discussion:
Outcome/Action Items:
Motion Status: Tabled

FF. ISS 328 – Change
Add ISS 205 as a prerequisite

Discussion:
Outcome/Action Items:
Motion Status: Tabled

GG. ISS 330A – Change
Add ISS 205 as a prerequisite

Discussion:

Outcome/Action Items:

Motion Status: Tabled

HH. ISS 330B – Change

Add ISS 205 as a prerequisite

Discussion:

Outcome/Action Items:

Motion Status: Tabled

II. ISS 330C – Change

Add ISS 205 as a prerequisite

Discussion:

Outcome/Action Items:

Motion Status: Tabled

JJ. ISS 335 – Change

Add ISS 205 as a prerequisite

Discussion:

Outcome/Action Items:

Motion Status: Tabled

KK. SW 866 – Change

Remove SW 842B as pre-req. Course no longer offered.

Discussion:

Outcome/Action Items:

Motion Status: Tabled

LL. PSY 870 – Change

Reinstate a Sunset Course.

Discussion:

Outcome/Action Items:

Motion Status: Tabled

MM. PSY 871 – Change

Reinstate a Sunset Course.

Discussion:



Outcome/Action Items:

Motion Status: Tabled

Motion to adjourn meeting made by Scott Wolfe. Meeting adjourned at 11:14 AM.

